



## **Regulatory Standards Board**

### **Board Member Position Description**

#### **Purpose of the Board**

The Regulatory Standards Board is established by section 27 of the Regulatory Standards Act 2025.

The Board has the following functions, as set out in the Act:

- 1) Inquiries into existing legislation
  - a. Carrying out inquiries into whether Acts or secondary legislation are inconsistent with the principles of responsible regulation; and
  - b. Reporting on those inquiries to any complainant, the regulatory standards Minister, the relevant chief executive, and the responsible Minister for the legislation to which the inquiry relates
- 2) Considering consistency accountability statements (CASs) for Bills
  - a. Considering a consistency accountability statement for a government Bill that:
    - Has been introduced into the House of Representatives; and
    - Is being considered by a committee of the House of Representatives
  - b. Reporting on its consideration to that committee before the committee finally reports to the House of Representatives on the Bill.

Decisions on any next steps following findings will sit with the relevant minister/s or makers of other legislation.

The Board must act independently in relation to performing its functions.

#### **Knowledge, skills and experience**

Board members should individually or collectively have the following skills, expertise and experience:

- Experience and expertise in one or more of the following:
  - Law
  - Regulatory design
  - Economics and the cost and benefits of regulating
  - Ability to bring the perspective of a regulated party (e.g. business experience or industry representation)

- At least 15 years' experience in their area/s of expertise
- Experience on a board or in senior leader roles
- Ability to demonstrate independent thinking
- Ability to contribute to high quality debate
- Be willing to hear and acknowledge new or different ideas

### **Term of Appointment**

Board members will be appointed for a term of up to 5 years which will be clearly stated in the notice of appointment.

Members may be reappointed for additional terms.

### **Remuneration and Meetings**

Members are entitled to receive remuneration in accordance with the Cabinet Fees Framework. Members are paid a daily rate of \$800 for each Board meeting. In addition, up to 8 hours of preparation time for each meeting will be paid in accordance with the hourly rate calculation within the Cabinet Fees Framework.

Members' travel expenses will be managed by the Ministry for Regulation in the first instance. Members are entitled to reimbursement for reasonable meeting expenses that are agreed with the Ministry for Regulation before the costs are incurred.

The Board will meet up to 11 times per year. During the establishment phase, these will take place in person but may move to online once the operation of the Board settles into a natural rhythm.

### **Disclosure of interests**

Members will be required to disclose interests and conflicts of interest on appointment, and on an ongoing basis as they arise. If there is any doubt, Members will discuss their interests with the Chair. Management plans consistent with the Regulatory Standards Act may be required, and in extreme cases, the Minister may need to consider the ongoing suitability of members.

### **Integrity and character**

The Public Service Act 2020 requires all Board members to abide by the Public Service Code of Conduct.

Background checking will be conducted on shortlisted candidates to ensure suitability. Members are required to raise any issues that arise during their term to the Chair as soon as reasonably practicable.